**Microsoft Publisher Course**

This course is designed for the user with little experience Microsoft Publisher.  In this course you create, format, revise and distribute publications from scratch, or create publications from one of the many business and personal designs available. You also publish a website, all part of this comprehensive introduction to Publisher.  Begin your Publisher experience today, at the Fourth R!

**When you have completed this Publisher course, you will be able to:**

* Create a new publication with ease: letterhead, flyer, newsletter, web site
* Modify the layout and structure of a publication
* Edit and format the content of a publication
* Format pictures within a publication
* Publish a website

**This course is scheduled on the following days:**

October 7

October 21

November 4

November 18

December 2

December 16